

APPLICATION FOR ANNUAL CONTRACTOR REGISTRATION

Village of
Willow Springs

OFFICE OF THE PRESIDENT AND BOARD OF TRUSTEES
ONE VILLAGE CIRCLE
WILLOW SPRINGS, IL 60480

Year of Request : _____

Date: _____

BUSINESS INFORMATION

OWNER INFORMATION

| | |
|--------------------|--------------------|
| Name: | Name: |
| Address: | Address: |
| City, State, Zip | City, State, Zip |
| Telephone: () | Telephone: () |
| FAX #: | FAX #: |

Contractor Type: ☐ Asphalt ☐ Electrical ☐ Fencing ☐ Landscaping ☐ General
☐ Machinery ☐ Masonry ☐ Plumbing ☐ Roofing ☐ Other _____

EMAIL ADDRESS: _____

PLUMBERS ONLY: Enclose a copy of your current State Of Illinois Plumbing License # _____

ROOFERS ONLY: Enclose a copy of your current State Of Illinois Roofing License Certificate # _____

SUBMIT THE FOLLOWING:

1. Surety Bond in the amount of \$10,000
2. Certificate of Insurance, General Liability—\$1,000,000
3. Proof of Workers Compensation Insurance—\$500,000
- 4a. Plumbers and Irrigation Contractors—completed application and State Certification (no fee required)
- 4b. Roofers—completed application, copy of State Roofer License Certificate, and the Registration Fee of \$100
- 4c. All other contractors—the completed application form and the Registration Fee of \$100

- NOTE: It is the contractor's responsibility to provide updates when the bond or insurance expire during the calendar year of this registration. Failure to do so will result in the lapsing of your Willow Spring registration.
- Notify the Building Department of changes in the above information during the calendar year of this registration. Your registration is valid for the calendar year only. Renewal forms are mailed each December.

NOTE:
Failure to comply with Chapter 4, Section 1-3 or any other misrepresentations or classification of this application may result in penalties as described in Chapter 4, Section 1-4-1 of the Willow Springs Municipal Code.

SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY

Fee \$: _____ Date Rec'd: _____ Rec'd by: _____ Date Iss'd: _____

Receipt #: _____ Contractor #: _____